

**Stone County School District
214 Critz St. N
Wiggins, MS 39577**

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Title: RFP for Online Assessment, Instruction, & Growth Monitoring

Issue Date: May 13, 2024

Submission Deadline: May 28, 2024

Time: 10:00 am (CST)

**Please submit RFP documents along with other supporting documents
attached to the proposal by email to nrobinson@stoneschools.org,
by hand delivery, or by uploading to www.centralbidding.com.**

RFP for Online Assessment, Instruction, & Growth Monitoring

Project Scope

Stone County School District is seeking an integrated, supplemental assessment and instruction solution specifically designed to address the MS College and Career Readiness Standards in reading and mathematics for students in grades K-8.

SCSD is seeking a blended-learning solution that includes web-based, adaptive diagnostic assessments and a comprehensive reporting suite. The platform should include interim growth monitoring, differentiated online instruction, and downloadable lesson plans to guide teacher-led instruction.

Mandatory Program Requirements

Vendors should complete the table below listing mandatory program requirements. The program **must** meet the following requirements:

Mandatory Requirements	YES or NO
The program must meet the following overall criteria:	
1) Be designed to meet the rigor and demands of the Common Core State Standards in reading and mathematics in grades K-8.	
2) Provide differentiated online instruction for students performing at grade levels K-8.	
3) Support enrichment by providing items for grades 9-12 to assess students performing above grade level.	
4) Include online assessment for students in grades K-8 to measure students' mastery of grade-level standards.	
5) Include digital/downloadable lesson plans to guide teacher-led instruction.	
6) Generate reports that prescribe a comprehensive plan of instruction or intervention strategies for each student, based on individual diagnostic scores.	
7) Reports should detail next steps for instruction, recommend lesson plans for teacher-led instruction, & automatically queue online instructional modules.	
8) The platform must be a vendor-hosted, Software-as-a-Service application. All program maintenance, updates, and upgrades must be included.	
Diagnostic Assessment & Progress Monitoring	
9) Platform must be on the Mississippi Department of Education approved list for K-3 screeners/diagnostics and K-1 dyslexia screener.	
10) Assessment items must be rigorously field-tested and proven valid and reliable.	

Mandatory Requirements	YES or NO
11) Platform should include a computer-adaptive diagnostic assessment in reading and math that pinpoints strengths & needs to the sub-skill level for grades K-8.	
12) The platform should include a pre-assessment/diagnostic to place each student in the correct level of the program & a post-assessment to show how a student progresses through the program.	
13) The adaptive assessment should include technology-enhanced items.	
14) The diagnostic assessment should be designed for administration three times per year. It must offer a range of administration times that may be broken into multiple sessions & be untimed.	
15) The diagnostic assessment must quantitatively measure student performance across a common, vertically aligned scaled score spectrum that is independent of student grade level.	
16) The platform must provide computer-adaptive growth monitoring assessments for students in grades K-8. These assessments should be administered monthly & come from the same item bank as the diagnostic for comparability.	
Reporting	
17) Reports must be available online and in real-time at the individual, class, grade, school, & district levels. The platform must include the following: individual student reports, reports to group students with like needs for intervention, a report with student response to instruction, and class and district level reports used to monitor student progress.	
18) Reports should provide normed data, a Lexile score, and a Quantile score.	
19) Program must offer the ability to create custom reports to track the progress of student sub-groups.	
Automated Online Instruction and Intervention	
20) The platform must provide interactive, differentiated online instruction in reading and mathematics.	
21) Math instruction that focuses on conceptual math understanding and procedural fluency, embed support for the Common Core's Standards of Mathematical Practice, & include animated instruction that involves problem solving, word problems, & other key mathematical concepts..	
22) Reading instruction to emphasize complex text and use of authentic literature, support building of foundational skills, & include interdisciplinary passages with academic vocabulary.	
23) Instruction must be effective with a wide range of students. It must provide immediate corrective feedback and remediation for students struggling with specific concepts; built-in support for EL students, students with disabilities, and other students with special needs or considerations; and the ability to challenge high ability students.	

Mandatory Requirements	YES or NO
24) The platform must build individual learner's skills and include high-interest instructional materials that focus on building reading & math fluency while scaffolding conceptual understanding. It should embed implicit and explicit motivational strategies to foster and maintain student engagement.	
25) The platform must provide the ability for teachers to manipulate the sequence of instruction or to add lessons.	
26) Digital instruction should include embedded progress monitoring via a graded quiz at the end of every online instructional module. Results from these quizzes must be reported out to track student response to instruction.	
Downloadable, Point-of-Use Teacher Resources for Grade Levels K-8	
27) Must provide support for teacher-led instruction with individuals, small groups, and large groups.	
28) A downloadable library of lesson plans and/or other resources should be accessible to help teachers differentiate instruction for students based on their assessment results.	
Technology and Technical Support	
29) The vendor must agree to comply with federal, state, and district privacy policies.	
30) The platform must include assessment, instruction, and reporting.	
31) The platform must provide multi-level security and permissions for system administrators, staff, & students.	
32) The vendor must provide assurance that account set-up and data management will not represent a burden to administrators/staff.	
33) The vendor must provide unlimited customer service and technology support at no additional cost.	
34) The vendor must provide a dedicated account manager at no additional cost.	
35) Provide both the recommended configuration and the minimum supported configuration for client workstation hardware & software.	

Format & Procedures for Delivery

Method of Delivery

Electronic submission via Central Bidding

Upload to: www.centralbidding.com

Deliver in person to: Stone County School District, 214 Critz St. N, Wiggins, MS 39577

Deliver via email to: nrobinson@stoneschools.org

The deadline to submit proposals is: Tuesday, May 28, 2024 at 10:00am (CST)

Format

Vendors should organize their responses as directed below.:

- I. Cover Letter
 - A. Stipulate any exceptions to terms or deviations from the scope of work
 - B. Stipulate that your proposal is valid for 90 days from the bid opening date
 - C. Provide name, title, phone, and email information for contact person authorized to negotiate a contract on your organization's behalf
- II. Table of Contents
 - A. Should be consecutively paginated within each chapter/tab for ease of evaluation
- III. Summary
 - A. Provide a brief summary of the platform.
- IV. Scope of Work
 - A. Completed Mandatory Requirements table
 - B. Point-by-point response to each numbered Mandatory Requirement
- V. Corporate Capabilities & Experience
 - A. Description of firm, including date of founding, scope of services/expertise, # of personnel, and financial summary
 - B. Demonstrate ability to perform scope of services/work
 - C. Include a minimum of three references (contact name/phone/email)
- VI. Professional Plan of Implementation

- A. Project management/organizational chart showing project-specific reporting structure. Who is the primary point of contact for all contract deliverables and questions?
- B. Biographies for all listed personnel
- C. Draft implementation and professional development plan—from contract award through administration through close-out, one full year’s plan for all program-related tasks and deliverables, with assigned personnel, expected outcomes, and estimated duration for each activity
- D. Customer service and technical support—hours, staff qualifications and location, escalation process, modes of contact

VII. Cost

- A. Per student pricing with the option to add when new students enroll.
 - School 1 Current Enrollment-520
 - School 2 Current Enrollment-707
 - School 3 Current Enrollment-575
- B. Pricing for six days of onsite professional development
- C. Include all applicable fees (hosting, technical support, etc)

VIII. Agency-Required Documents

- A. Completion of all required documents (W-9, etc.)

IX. Supporting Documentation

- A. Access to online demonstration account
- B. Research studies, whitepapers, customer case studies
- C. Sample reports
- D. System technical requirements

*We reserve the right to request technical manuals, correlations, program user guides, and additional information. Please do not provide these materials with your submission.

Timeline:

May 13, 2024	RFP Issued
May 28, 2024	Proposals Due
May 29, 2024	Evaluation of Proposals