

**Stone County School District
214 Critz St. N
Wiggins, MS 39577**

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Title: RFQ for Online Assessment, Instruction, & Growth Monitoring

Issue Date: June 7, 2023

Submission Deadline: June 21, 2023

Time: 10:00 am (CST)

RFQ for Online Assessment, Instruction, & Growth Monitoring

Project Scope

Stone County School District is seeking an integrated, supplemental assessment and instruction solution specifically designed to address the MS College and Career Readiness Standards in reading and mathematics for students in grades K-8. SCSD is seeking a blended-learning solution that includes web-based, adaptive diagnostic assessments and a comprehensive reporting suite. The platform should include interim growth monitoring, differentiated online instruction, and downloadable lesson plans to guide teacher-led instruction.

Mandatory Program Requirements

Vendors should complete the table below listing mandatory program requirements. The program **must** meet the following requirements:

Mandatory Requirements	YES or NO
The program must meet the following overall criteria:	
1) Be specifically developed to meet the rigor and demands of the Common Core State Standards in reading and mathematics in grades K-8.	
2) Include online assessment for students in grades K-8.	
3) Support enrichment by providing items for grades 9-12 to assess students performing above grade level.	
4) Include downloadable lesson plans to guide teacher-led instruction.	
5) Provide online instruction for students performing at grade levels K-8.	
6) Generate reports that prescribe a comprehensive plan of instruction or intervention strategies for each student, based on individual diagnostic scores.	
7) Reports should detail next steps for instruction, recommend lesson plans for teacher-led instruction, & automatically queue online instructional modules.	
8) The platform must be a vendor-hosted, Software-as-a-Service application that does not require local installation or maintenance. All program maintenance, updates, and upgrades must be included at no additional cost for the license term.	
9) The platform must include an assessment for measuring students' mastery of grade-level state standards.	
Diagnostic Assessment & Progress Monitoring	
10) Platform must be on the Mississippi Department of Education approved list for K-3 screeners/diagnostics and K-1 dyslexia screener.	
11) Assessment items must be rigorously field-tested and proven valid and reliable.	

Mandatory Requirements	YES or NO
12) Platform should include a computer-adaptive diagnostic assessment in reading and math that pinpoints strengths & needs to the sub-skill level for grades K-8.	
13) The platform should include a pre-assessment/diagnostic to place each student in the correct level of the program & a post-assessment to show how a student progresses through the program.	
14) The adaptive assessment should include technology-enhanced items.	
15) The diagnostic assessment should be designed for administration three times per year. It must offer a range of administration times, may be broken into multiple sessions, & be untimed.	
16) The diagnostic assessment must quantitatively measure student performance across a common, vertically aligned scaled score spectrum that is independent of student grade level.	
17) The platform must provide computer-adaptive growth monitoring assessments for students in grades K-8. These assessments should be administered monthly & come from the same item bank as the diagnostic for comparability.	
Reporting	
18) Reports must be available online and in real-time at the individual, class, grade, school, & district levels. The platform must include the following: individual student reports, reports to group students with like needs for intervention, a report with student response to instruction, and district level reports used to monitor student progress.	
19) Reports should provide normed data, a Lexile® score, and a Quantile® score for each student.	
20) Program must offer the ability to create custom reports to track the progress of student sub-groups.	
Automated Online Instruction and Intervention	
21) The platform must provide interactive, differentiated online instruction in reading and mathematics.	
22) Math instruction that focuses on conceptual math understanding and procedural fluency, embed support for the Common Core’s Standards of Mathematical Practice, & include animated instruction that involves problem solving, word problems, & other key mathematical concepts..	
23) Reading instruction to emphasize complex text and use of authentic literature, support building of foundational skills, & include interdisciplinary passages with academic vocabulary.	

Mandatory Requirements	YES or NO
24) Instruction must be effective with a wide range of students. It must provide immediate corrective feedback and remediation for students struggling with specific concepts; built-in supports for English language learners, students with disabilities, and other students with special needs or considerations; and the ability to challenge high ability students.	
25) Must be targeted to build individual learner’s skills and include high-interest instructional materials that focus on building reading/math fluency while scaffolding conceptual understanding. It should embed implicit and explicit motivational strategies to foster and maintain student engagement.	
26) Must provide the ability for teachers/administrators to manipulate the sequence of instruction or to add lessons.	
27) Instruction should include embedded progress monitoring via a graded quiz at the end of every online instructional module. Results from these quizzes must be reported out to track student response to instruction.	
Downloadable, Point-of-Use Teacher Resources for Grade Levels K-8	
28) Must provide support for teacher-led instruction with individuals, small groups, and large groups.	
29) A downloadable library of lesson plans and/or other resources should be accessible to help teachers differentiate instruction for students based on their assessment results.	
Technology and Technical Support	
30) The vendor must agree to comply with federal, state, and district privacy policies.	
31) The platform must include assessment, instruction, and reporting.	
32) The platform must provide multi-level security and permissions for system administrators, staff, & students.	
33) The vendor must provide assurance that account set-up and data management will not represent a burden to administrators/staff.	
34) The vendor must provide unlimited customer service and technology support at no additional cost.	
35) The vendor must provide a dedicated account manager at no additional cost.	
36) Provide both the recommended configuration and the minimum supported configuration for client workstation hardware.	
37) Provide the recommended software configuration for client workstations to use the proposed software.	

Format & Procedures for Delivery

Method of Delivery

Electronic submission via Central Bidding

Upload to: www.centralbidding.com

The deadline to submit qualifications is: Wednesday, June 21, 2023 at 10:00am (CST)

Format

Vendors should organize their responses as directed below.:

- I. Cover Letter
 - A. Stipulate any exceptions to terms or deviations from the scope of work
 - B. Stipulate that your proposal is valid for 90 days from the bid opening date
 - C. Provide name, title, phone, and email information for contact person authorized to negotiate a contract on your organization's behalf
- II. Table of Contents
 - A. Should be consecutively paginated within each chapter/tab for ease of evaluation
- III. Summary
 - A. Provide a brief summary of the platform.
- IV. Scope of Work
 - A. Completed Mandatory Requirements table
 - B. Point-by-point response to each numbered Mandatory Requirement
- V. Corporate Capabilities & Experience
 - A. Description of firm, including date of founding, scope of services/expertise, # of personnel, and financial summary
 - B. Demonstrate ability to perform scope of services/work
 - C. Include a minimum of three references (contact name/phone/email)
- VI. Professional Plan of Implementation
 - A. Project management/organizational chart showing project-specific reporting structure. Who is the primary point of contact for all contract deliverables and questions?
 - B. Biographies for all listed personnel
 - C. Draft implementation and professional development plan—from contract award through administration through close-out, one full year's plan for all program-related tasks and deliverables, with assigned personnel, expected outcomes, and estimated duration for each activity

- D. Customer service and technical support—hours, staff qualifications and location, escalation process, modes of contact
- VII. Cost
 - A. Per student pricing with the option to add when new students enroll.
 - School 1 Current Enrollment-545
 - School 2 Current Enrollment-660
 - School 3 Current Enrollment-580
 - B. Professional development pricing (Onsite-preferred method)
 - C. Include all applicable fees (hosting, technical support, etc)
- VIII. Agency-Required Documents
 - A. Completion of all required documents (W-9, Non-Collusion, etc.)
- IX. Supporting Collateral/Appendices
 - A. Access to online demonstration account
 - B. Research studies, whitepapers, customer case studies
 - C. Sample reports
 - D. System technical requirements

We reserve the right to request technical manuals, correlations, program user guides, and additional information. Please do not provide these materials with your submission.

Timeline:

June 7, 2023	RFQ Issued
June 21, 2023	Qualifications Due
June 22, 2023	Evaluation of Qualifications
June 26, 2023	Board Approval